

**ADDENDUM NUMBER ONE**

**for**

USC Koger Center Restoration of Restrooms,  
2012 Upgrades on 2nd and 3rd Floor

**Architect's Project Number: U-746-12-2**

COLUMBIA, SOUTH CAROLINA

PREPARED BY:

The Boudreaux Group  
1200 Park Street  
Columbia, South Carolina 29201

DATE OF ISSUE: June 8, 2012

TO: ALL BIDDERS OF RECORD, CONSULTANTS, OWNER:

The following items shall take precedence over the drawings and specifications for the above named project and shall become a part of the contract documents. Where any item called for in the specifications, or indicated on the drawings, is not supplemented hereby, the original requirements shall remain in effect. Where any original item is amended, voided or superseded hereby, the provisions of such item not specifically amended, voided or superseded shall remain in effect.

**BIDDER SHALL ACKNOWLEDGE RECEIPT OF ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM. FAILURE TO DO SO MAY CONSTITUTE AN INFORMALITY IN THE BID.**

This addendum consists of **1** page and the following attachments:

Attachments:

- Non-Mandatory Pre-Bid Meeting Minutes
- Non-Mandatory Pre-Bid Meeting Sign-In Sheet

Specifications: None

Drawings: None

END OF ADDENDUM NUMBER ONE

# The Boudreaux Group

1330 Lady St., Suite 500 (29201) P.O. Box 5695 Columbia, SC 29250  
803 799 0247 p 803 771-6844 f

## Meeting Minutes

Date: June 7, 2012

Location: USC Facilities and Construction Office; 743 Greene St., Columbia, SC

Project Name: USC Koger Center Restoration of Restrooms,  
2012 Upgrades on 2nd and 3rd Floor

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### **Attendees:**

| <u>NAME</u>       | <u>COMPANY</u>      |
|-------------------|---------------------|
| Randy Huth, AIA   | The Boudreaux Group |
| Erica Timmons     | The Boudreaux Group |
| Juaquana Brookins | USC                 |
| Aimee Rish        | USC                 |

*(Refer to Attachment A 'Sign-In Sheet' for additional attendees)*

*\*This memorandum conveys our understanding of the topics discussed and agreements reached. Each person receiving a copy of this memorandum is requested to review same and advise The Boudreaux Group, Inc. of any errors or omissions.*

### **Meeting Discussion Items:**

1. Introduction of key USC and The Boudreaux Group team members.
2. Juaquana Brookins, Procurement Officer, reviewed front end requirements. It is each individual bidder's responsibility to thoroughly review, adhere to and submit all required documents and submittals with the bid to be considered a responsive bid. Specifically, the completion of the SE-330, SE-355 and SE-357 Payment and Performance Bonds.
3. All questions on this project need to be directed to either Randy Huth or Erica Timmons at [rhuth@boudreauxgroup.com](mailto:rhuth@boudreauxgroup.com) or [etimmons@boudreauxgroup.com](mailto:etimmons@boudreauxgroup.com), respectively. No questions will be taken after 5 pm on June 13<sup>th</sup>, 2012.
4. All bidders must acknowledge the receipt of any addendums. Documents and Addendum are only considered legitimate and accurate if obtained through the USC website, Purchasing.sc.edu. There will be no addenda will be issued AFTER 1 pm on June 15<sup>th</sup>, 2012.

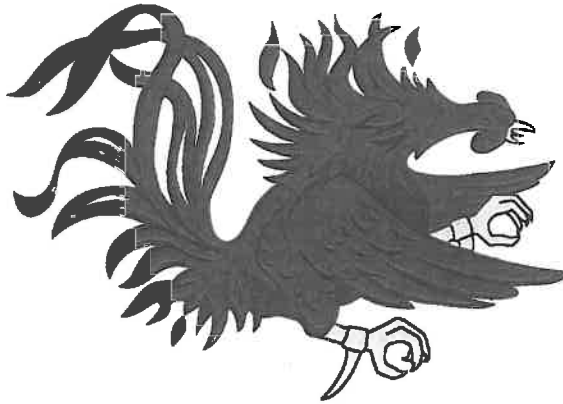
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5. Make sure to list the required subcontractors on the bid form, including name and license number. All subcontractors listed must be licensed by the SC LLR.
6. Make sure to adhere to all insurance requirements as stated on Page 14 of the project manual section 00811-OSE.
7. Schedule is 19 days, beginning July 16<sup>th</sup> and ending August 3<sup>rd</sup>. Liquidated Damages for failure to meet the Substantial Completion date are \$400.00/day.
8. Submittals as noted by the documents will be required and the Architect will work diligently to ensure expedited reviews.
9. Bids are due by 1 PM on JUNE 20<sup>th</sup>, 2012. If you plan to submit your bids other than in person on bid day, please contact Juaquana Brookins at [JBROOKIN@fmc.sc.edu](mailto:JBROOKIN@fmc.sc.edu)
10. Contractor layout will be discussed further at the pre-construction meeting. USC has requested that any dumpsters be placed on the grass (off of the sidewalk) located to the east side of the building adjacent to the existing HC parking and turn-around area.
11. USC has requested that the main lobby stairs be used as the entrance and exit to the restrooms. Protection of the glass railings on these stairs and the carpet in the lobby must be provided by the contractor. In the event the elevator is use is required, contractor is responsible for padding and/or protecting the same.
12. Carefully review documents and note which materials and accessories shall be salvaged and/or removed and re-installed. Contractor will coordinate with Owner to safely store salvaged materials.
13. The Boudreaux Group will coordinate a walk-through of the Koger Center facility on **MONDAY, JUNE 11<sup>th</sup> at 1:45pm**. We will meet in the lobby.
14. Extended hours of access to the facility will be coordinated with the Owner during the construction duration to allow for weekend and after hours work.

END OF DOCUMENT

Cc: Attendees; File.510



University of South Carolina  
Columbia, South Carolina

Project Name & Number: USC Koger Center – Restoration of Restrooms/CP00348769  
Pre-Bid, June 7, 2012 @ 2 pm

ATTENDEE'S NAME

COMPANY NAME & MAILING ADDRESS

WADE BOZEMAN

PYRAMID CONTRACTING  
1108 Lydes LN #A  
IRMO SC 29063  
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FAX# 803-732-6881  
EMAIL WADE@PYRAMIDCONTRACTING.NET

DAVIS BUCHANAN

BUCHANAN CONSTRUCTION SERVICES, INC.  
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PHONE#  
FAX#  
EMAIL

PHONE#  
FAX#  
EMAIL

*Make sure to include your company name (on this form) as registered with LLR.*



University of South Carolina  
Columbia, South Carolina

Project Name & Number: USC Koger Center – Restoration of Restrooms/CP00348769  
Pre-Bid, June 7, 2012 @ 2 pm

**ATTENDEE'S NAME**

**COMPANY NAME & MAILING ADDRESS**

Bob Livingston, III

Gregory Electric Company  
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Columbia, SC

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**FAX#** 803 748 1162

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Jim McFarland

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SHANNON CROUCH

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**EMAIL**

*Make sure to include your company name (on this form) as registered with LLR.*